



Ancillary Resources Orientation Completion Record

Name (Print): _____

<input checked="" type="checkbox"/> When Completed	Orientation Assignments		Minutes
Completed <input checked="" type="checkbox"/>	Kadlec & Orientation		Estimated Length
	Review Standards of Excellence		15 min
	Review Kadlec Intranet – Links to MaxCom SDS, Kadlec’s policy & procedures (PolicyStat), and QRR (Quality Review Report), COVID -19 Response Resources		15 min
	Complete Environment of Care Checklist with preceptor (turn in with this Orientation Completion Record)		10 min
Completed <input checked="" type="checkbox"/>	Pyxis Medication Dispensing System		Estimated Length
	Part 1—Pyxis Medication Dispensing system (Online module)	Print completion certificate	60 min
Preceptor to sign here	Part 2 - <u>Medication Dispensing System</u> – Pyxis practice & competency of skill		Demonstrate with Preceptor
Completed <input checked="" type="checkbox"/>	Review KRMC Policies	Policy #	Estimated Length
	Falls	650.19.00	5 min
	Administration of Blood/Blood Components	699.21.00	5 min
	Violent Disruptive Behavior	699.95.00	5 min
	Restraints	630.00.00	5 min
	Medication Order, Verification, Administration, Documentation and Access Safe Practices	607.01.00	5 min
	Code Silver	131.00	5 min
	Rapid Assessment Team	600.06.01	5 min
	Infection Prevention/Isolation	1112	5 min
	COVID-19 Response Plan and Policy	600.01.11	5 min
	Blood Borne Pathogens Exposure Control Plan		5 min
	Code Blue	601.00.00	5 min
	Parking	1313.00	5 min
	Non-Smoking and Tobacco Free Campus	147.00	5 min
	Patient Rights and Responsibilities	160.00	5min
	Suicide Prevention & Mitigation Plan	Course	5 min
	Orientation Courses on Workforce Member Education Providence	Print completion certificate	120 min

I have completed my Orientation requirements at Kadlec:

Signature _____ Date _____