## How to create your account

## Go online to: http://covn.empower-xl.com





Thursday, March 15, 2012

Login C	Inquirv&Surveys Ap	plication
	Create an	Account
ease enter your infor	rmation to create an User Account:	
l fields are required. our password must b is advisable to use a	e at least 6 characters long. combination of letters, numbers, and case to define your password.	Click the "Create an Account" tab and follow the prompts (notice the format example
Last Name:	Jones	fields). Once finished click SUBMIT.
overnment ID/SSN:	(999999999)	
Date of Birth:	11/28/1979 (mm/dd/yyyy)	7
Desired Username:	Jonesy	
Desired Password:	••••••	
Verify Password:	••••••	
	Submit Can	cel

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## You should be directed to the login screen

You can now enter your username and password. If you get an error, you should try to enter everything one more time and if you still have an error, please contact Tracy Herrera

tracy.herrera@stjoe.org



## **Application/Admission Status**

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Admission Status will update to **"Application Under Review".** Once Decisions are made it will update again to reflect your acceptance status.

This screen will show your current application or admission status.