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Owner: *Lisa George: Dir Med Staff Svcs
Reg Affairs*
Policy Area: *Medical Staff*
References:
Applicability: *WA - Providence Regional MC
Everett*

Medical Staff: Annual Medical Staff Dues

Scope:

All dues-paying members of the medical staff of Providence Region Medical Center Everett

Purpose:

To require that providers being granted privileges at PRMCE pay medical staff dues before pre-determined deadlines.

Definitions:

Non compliance with this policy – Non-payment of dues at the time of reappointment (see medical staff bylaws section 20.2.6).

Policy:

Invoices sent for medical staff dues will contain a deadline no less than three months after invoice date after which fines may be imposed and badge access may be revoked until dues are paid in full.

Members of administrative and honorary staff, as defined by medical staff bylaws, are excluded from annual dues.

Selected providers who are based outside of the PRMCE service area may be excluded from dues based on the provisions of that provider's contract.

Procedure:

Invoices will be sent to medical staff members on or before January in the calendar year for which they apply.

If dues are not met by the pre-set deadline (April 1st), a fine of \$50 will be added to the total dues on the first day of the month, for every calendar month beyond the deadline which the dues are received. The invoice will state this.

If dues and additional fines are not paid by three calendar months beyond the deadline, badge access may be terminated through the badging office.

Communication of delinquent dues will be sent directly to the delinquent provider.

References:

Medical Staff Bylaws section 20.2.6

Approved by Medical Executive Committee, September 2019

Approved by Board Quality, September 2019

Attachments:

Approval Signatures

Approver	Date
James Cook: Chief Medical Officer NWSA	10/2019
Lisa George: Dir Med Staff Svcs Reg Affairs	10/2019

Applicability

WA - Providence Regional MC Everett

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