

Practice Standards of the Medical Staff of Providence Regional Medical Center Everett

Medical Staff Membership includes obligations of citizenship, patient care, medical-clinical knowledge, practice-based learning and improvement, interpersonal and communication skills, professionalism, system-based practice, as well as stewardship of our limited community health resources. This may include participating in committees and task forces, and abiding by the Bylaws of the Medical Staff of Providence Regional Medical Center Everett (PRMCE). **To best care for our patients, we will strive to care for our patients according to the following:**

A consult requested is a consult given

- All practitioners are expected to respond to requests from the ED and other providers and to provide care to the extent of their privileges.
- The attending provider is ultimately responsible for the care of the patient.
- The attending provider or designee must evaluate the patient within a period commensurate with the medical needs of the patient.
- Consultation requests will be made through provider-to-provider contact.
- Consultations will be conducted in a timely manner, as clinically dictated and mutually agreed upon. Following evaluation of patient and dictation of the consult note, the consultant should continue to follow the patient. The decision to discontinue consultative services should be reached by agreement between the primary attending and the consultant.

Accurately document care

History & Physical

- Within 24 hours of admission and on a daily basis, inpatients must be seen and examined daily, documented by a history & physical/progress note.
- A previously completed H&P may be used if it has been dictated within 30 days, providing an interval note updating the patient's condition is placed in the patient's chart.
- A complete H&P must be on the chart prior to any procedure.

Informed Consent

- Documentation of informed consent must be present on the chart prior to any invasive or high risk procedure or operation and include risks, benefits, alternatives, including the alternative of not doing the procedure.

Post-Procedure note

- A post-procedure note must be documented immediately upon completion of the procedure.
 - Components of the post-procedure note must be consistent with CMS guidelines found here:
http://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_a_hospitals.pdf

Discharge Summary

- Discharge summaries shall be entered into the medical record by the attending/discharge provider at discharge.

Orders

- All orders for treatment will be done in the electronic medical record.
- One time or recurrent procedure orders expire in 30-days (e.g., paracentesis). All other orders will expire in one-year (e.g., INR, CBC).
- Daily review of orders is mandatory.
- Verbal and telephone orders shall be dated and signed within 48 hours of being entered.
- Verbal orders are only used in emergencies and are not accepted when the practitioner is present and able to write the order.

Dictation

- All PRMCE dictations will be done through the use of hospital approved voice recognition software or through a hospital approved dictation service.
- Providers are responsible for reviewing all dictated/transcribed notes for accuracy prior to signing.

We strive to provide care as locally as possible

- Refusal to respond to the ED as requested is considered a violation of the Medical Staff Bylaws.
- All providers are expected to respond to requests from other members of the medical staff, such as the emergency department and critical care, to assume care to the extent of their privileges.
- If the care is beyond the scope of their privileges, the provider is responsible for arranging for an appropriate alternate provider to assume care.
- Decisions to transfer patients to other facilities will be made only when the service is not available at PRMCE or upon patient request.

I have read and agree to abide by the above statements as well as the full Medical Staff Bylaws and policies as part of my medical staff role.

Printed Name

Signature

Date